

**SOUTHWEST REGION SCHOOLS  
REGULAR SCHOOL BOARD MEETING  
AUGUST 25, 2004  
10:30 A.M.  
DILLINGHAM, ALASKA**

**I. CALL TO ORDER**

The meeting was called to order at 10:48 a.m. by Sean Carlos, Chairperson.

**II. ROLL CALL**

The following board members were present:

Sean Carlos, Chairperson, Togiak  
Marie Paul, Vice-President, Togiak via teleconference  
Leroy Fox, Secretary/Treasurer, Togiak  
Jimmy Hurley, Member, Ekwok  
Peter Christopher, Member, New Stuyahok  
Wassillie Wonhola, Member, New Stuyahok

**III. OATH OF OFFICE** – Shannon Johnson-Nanalook was sworn in at this time , as Buchi Lind, School Board Secretary administered the oath of office to Ms. Johnson-Nanalook. Ms. Johnson-Nanalook was sworn into seat C.

**IV. APPROVAL OF MINUTES** – Minutes from June 23, 2004 were reviewed at this time. There was one correction under “Roll call” after Leroy Fox’s name, delete “President” after the word, “Secretary.” With that correction, Leroy Fox moved to approve the minutes with a second from Jimmy Hurley. **MOTION CARRIED UNANIMOUSLY. SRS-457**

**V. APPROVAL OF AGENDA**

The following items were added: to the out of district travel action item, Walter Williams’ request for out of district travel, Marie Paul suggested that we move the Superintendent’s report to item a. under 12 , and also it was pointed out that there was two number “3’s” on the agenda. With those additions/corrections, Marie Paul moved to approve the agenda with a second from Leroy Fox. **MOTION CARRIED UNANIMOUSLY SRS-458**

**VI. INTRODUCTION OF GUESTS**

The following were introduced at this time: David Legg, Special Education Director/Associate Superintendent, Elizabeth Frances, Business Manager, Rick Dallmann, Director of Maintenance, Jodi Seitz, KDLG news reporter, Jedediah Smith, Bristol Bay Times news reporter, Buchi Lind, School Board Secretary and Dr. Gary Stevens, Superintendent. Darlene Triplett arrived after introductions were made and present for the meeting as well.

**VII. IDENTIFICATION OF PERSONS WISHING TO ADDRESS THE BOARD**

Sean Carlos, Board President announced that Distance Delivery was not available for this board meeting.

**VIII. EMPLOYEE OF THE MONTH – None**

**IX. ACTION ITEMS:**

- A. SRS-233 New Hire Report** – Presented by Gary Stevens, Superintendent. Marie Paul moved to approve the new hires as listed on the report with a second from Jimmy Hurley. After a discussion regarding resume reviews and the hiring process and whether positions are locally posted, **MOTION CARRIED UNANIMOUSLY. SRS-459**
- B. SRS-234 Appointment of Impact Aide Representative and Approval of Indian Policies and Procedures** – Presented by Elizabeth Frances, Business Manager. Leroy Fox moved to approve SRS-234, Indian Policies and Procedures and appoint Superintendent Gary Stevens as the representative for Impact Aide. Motion seconded by Jimmy Hurley. Discussion: Peter Christopher inquired whether the term “Indian” Policies and Procedures could be changed to “Alaska.” The answer was no, as it is a federal government term and it would be determined only by the federal government. **MOTION CARRIED UNANIMOUSLY. SRS-460**
- C. SRS-235 FY’05 Boarding Home Resolution 05-01** – Presented by Elizabeth Frances, Business Manager. Jimmy Hurley inquired whether each home had to be licensed? Elizabeth answered yes, each home has to be. Leroy Fox asked if students were covered from high school to high school. The answer is no. Leroy Fox moved to approve SRS-235 with a second from Shannon Johnson-Nanalook. Jimmy Hurley voiced his objection to this motion as he would like to see the regulation on this. Shannon Johnson-Nanalook requested that the wording be changed in the last line before the “therefore be it resolved” line to switch the sentence around so that students could consider SWRS sites before schools outside the district. With that change, Jimmy Hurley moved to add this amendment to the resolution with the above mentioned wording. Motion seconded by Peter Christopher. **MOTION CARRIED UNANIMOUSLY. SRS-461**  
Vote on the main motion took place at this time to approve Resolution 05-01. **MOTION CARRIED UNANIMOUSLY. SRS-462**
- D. SRS-236 FINAL FY-04 Budget Revision** – Presented by Elizabeth Frances, Business Manager. Leroy Fox asked about the legal budget and what happens when the expenditures exceed the budget. Jimmy Hurley asked about leasing computers versus purchasing them. Shannon Johnson-Nanalook inquired if this was the current legal budget. Leroy Fox moved to approve the budget revision as submitted with a second by Wassillie Wonhola. **MOTION CARRIED UNANIMOUSLY. SRS-463**
- E. SRS-237 FY’05 1<sup>st</sup> Budget Revision** – Presented by Elizabeth Frances, Business Manager. Jimmy Hurley inquired if insurance rates will be going up. Leroy Fox asked if carryover goes back to the sites. Jimmy Hurley also asked if

there would be a budget work session for the Board. Elizabeth Frances responded that she is always open to do a budget work session presentation.

- F. SRS-238 Staff Development Contract Travel** – Presented by Elizabeth Frances, Business Manager. This action item addresses those instances when training is offered to the state to certified staff and sometimes with short notices. Discussion: Jimmy Hurley stated he felt that the short notice was bad management. Mr. Hurley was informed that it was not SWRS but the State's responsibility as they sponsor these training sessions. Mr. Hurley further stated that he felt it was poor management by the State. Leroy Fox moved to approve SRS-238 with a second from Shannon Johnson-Nanalook. Further discussion: Leroy Fox felt that \$1000 was too low of a projection and Elizabeth Frances acknowledged that it was low and that amendments will have to be made. **MOTION CARRIED. 6-yays 1-nay SRS-464**
- G. SRS-239 Central Office Staff Out of District Travel** – This action item was presented by Elizabeth Frances. This action item would also include Walter Williams, Nutrition Specialist's travel to Anchorage. Wassillie Wonhola moved to approve this action item with a second from Jimmy Hurley. Discussion: Question was asked about a car rental for Barbara Luckhurst while in Anchorage. She will be sharing car rental with another staff member. Jimmy Hurley asked about lodging for Mr. Williams. Mr. Williams stays with family while in Anchorage. **MOTION CARRIED UNANIMOUSLY. SRS-465**
- H. SRS-240 CIP** – Presented by Rick Dallmann, Maintenance Director. Rick noted that this list is due on September 1, 2004 by the Department of Education. He recommended having a board work session at a future date to update the CIP list for SWRS. Jimmy Hurley asked about the \$25 million for new construction and whether the school district was considering the increased cost of materials. Rick Dallmann said they use a cost index and could add on. Wassillie Wonhola moved to approve this action item with a second by Jimmy Hurley. **MOTION CARRIED UNANIMOUSLY. SRS-466**

A recess was called for at this time for lunch. 12:15 p.m.  
Meeting was called back to order at 1:33 p.m. by Sean Carlos, Chairman.

## **X. REPORTS**

- A. Superintendent's report:** Gary Stevens, Superintendent, provided the following report:
1. Organizational chart – A new organizational chart has been devised. Gary Stevens distributed a copy to each of the board members.
  2. Opening day of school – all good reports

Superintendent's report, continued:

3. Contracts with Dillingham City School District – will rollover on January 15, 2005. Will need a work session in November of 2004 to review these contracts. He has asked Directors to report pros and cons to him.
4. Occurrence over summer – which involved SWRS employees. Matter resolved. Involved temporary employees and permanent employees were given written reprimands.
5. Open negotiations again with Administrators re: bonuses.
6. Went over formula used to determine how staff are assigned by site and salaries established by classified handbook.
7. Office space moves have occurred in the Central Office.
8. Read recognition letter from the Association of School Business Officials. (ASBO) regarding the distinction of SWRS's business office's attaining, for the 14<sup>th</sup> consecutive year, this distinction and award.

**B. Business Manager** – Elizabeth Frances provided the financial report ending July 31, 2004. (see attached report) she noted that the business office would be disclosing financials under the GAP which is related party transactions because of the District's position and the business related transactions that take place between the School District and one of the board member's businesses. This is not a negative disclosure, but is simply making the public aware. She also wanted to announce that the District now has operational, a toll free number. It is 1-888-478-7977 or 1-888-478-SWRS.

**C. State/Federal Programs/K-8 Site Director/Assoc.Supt:** Darlene Triplett provided a written report (see attached)

**D. Secondary Instruction/Special Education/Assoc.Supt:** David Legg provided a written report. (see attached)

**E. Maintenance** – Rick Dallmann provided a written and oral report. (see attached)

The following questions were asked of Mr. Dallmann:

Housing at KNW – conversion of space back to library if housing permits?

Update on Togiak New Teacher housing

Punchlist items for Togiak's new school to be brought to Kim Endicott

Do the water operators need to be certified in Togiak? Yes. Boiler certified too?

Yes. Will train custodial staff in Togiak on other things as well.

A five minute break was called for at this time. 2:48 p.m. Meeting called back to order at 3:00 p.m..

- F. Dissemination of Policy information regarding selection of vendors including:
1. Airlines
  2. Banking

A board member had requested this topic be addressed. Elizabeth Frances went over the process on how vendors are selected for the school district. Discussion took place regarding these topics. It was decided to have Elizabeth Frances prepare comparisons for the Board on food service and airline vendors (charters to villages) for the next school board meeting.

**XI. IDENTIFICATION OF PERSON WISHING TO READDRESS THE BOARD – NONE**

**XII. CORRESPONDENCE** – Letter from AASB regarding “Call for Resolutions”, Board of Directors nomination from AASB. Gary Stevens noted deadline dates for each request.

**XIII. INFORMATION/DISCUSSION:**

- a. Resignations – None.
- b. CSC – no minutes
- c. Board reports:
  1. Open house at Togiak on 8/26/04 Ribbon cutting day at Togiak School? Up to Togiak CSC and Site Administrator.
  2. Chairman Carlos reminded board members to get information for agenda topics to him sooner; one week prior to meeting.
  3. Jimmy Hurley inquired about having a policy on drug testing and getting a sample policy from the Hospital.

**XIV. Next meeting date:** September 22, 2004 at 10:30 a.m. at Manokotak “Nunaniq” School

**XV. ADJOURNMENT**

Leroy Fox moved to adjourn with a second by Jimmy Hurley. **MOTION CARRIED UNANIMOUSLY SRS-467**  
Meeting adjourned at 3:52 p.m. on August 25, 2004.

Respectfully submitted by:

Concur:

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