

# WEEKLY FREEZER CHECKLIST

## Southwest Region School District

**Please complete by first week of each month**

**SCHOOL** \_\_\_\_\_

**DATE** \_\_\_\_\_

CHECK	CHECK THE FOLLOWING	COMMENTS
	Check for ice build up on coils; if ice is building up in one section defrost elements is out.	
	Check drip pan for ice build up.	
	Check temperature, should maintain between -5 F to +5 F.	
	Make sure sensor tubes are not rubbing on parts of frame or compressor.	
	Check oil level in compressor.	
	Check condition of door seal.	
	Make sure circulating fans are working.	

Custodian: \_\_\_\_\_

Date: \_\_\_\_\_

Site Administrator: \_\_\_\_\_

Date: \_\_\_\_\_